



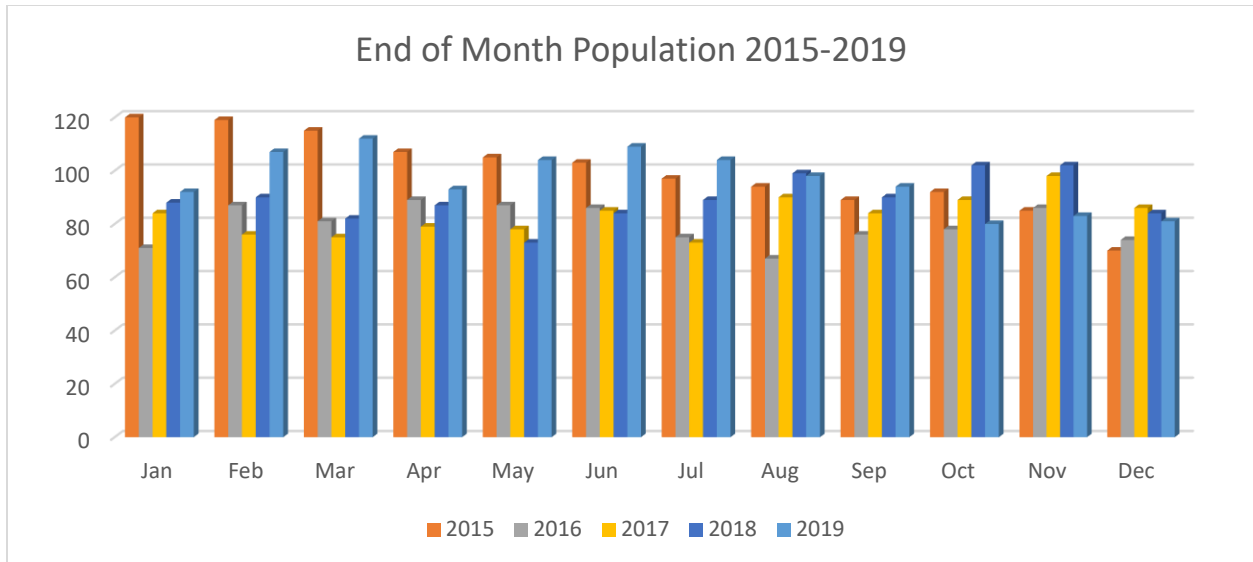
**Steuben County Sheriff's Office  
Jail Division  
2019 Annual Report**

**Rodney L. Robinson, Sheriff**

**Prepared by Jail Commander: Captain Jason Hufnagle**

## **BED SPACE/POPULATION**

The Steuben County Jail was built in 1992, and originally designed to house 130 inmates. It has since been renovated to accommodate new total bed space for 178 inmates. On January 1, 2019 there were 80 inmates housed in the jail. On December 31, 2019 there were 81 inmates housed in the jail. **The Average Daily Population (ADP) for 2019 was 90 inmates. The Average Length of Stay (ALOS) for inmates in the Steuben County Jail in 2019 was 17 days and 11 hours.** The “End of the Month” jail counts for 2015 through 2019 comparison are highlighted in the chart below:



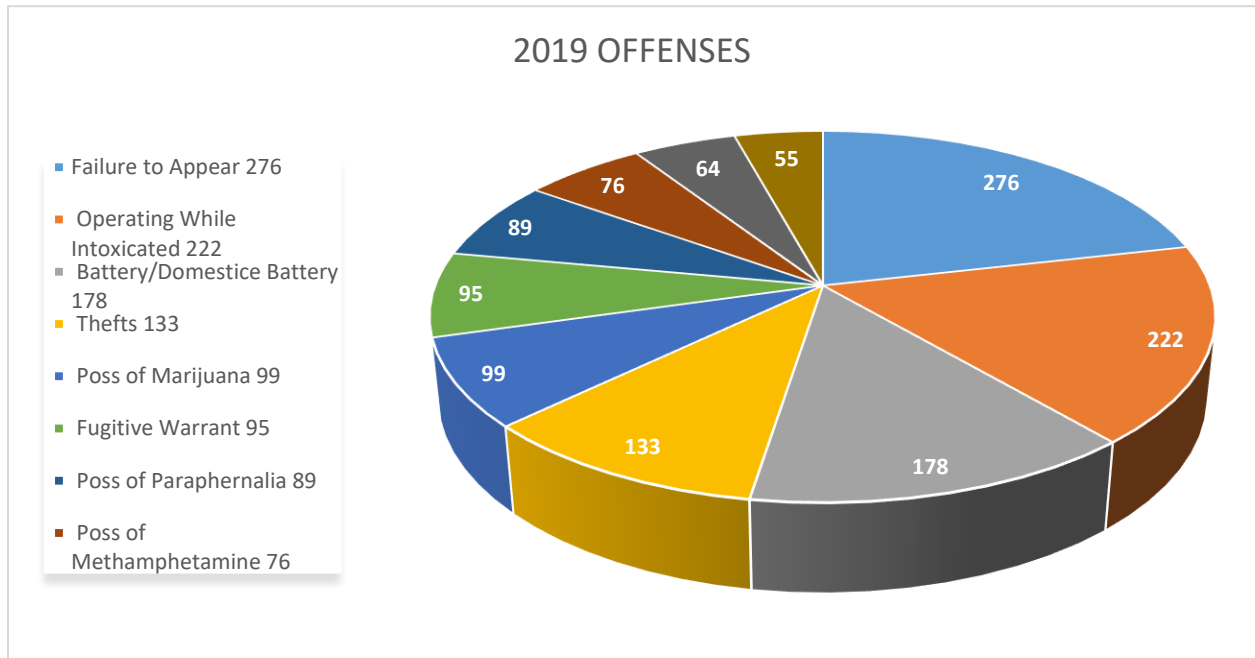
## **BOOKING STATISTICS/INFORMATION**

### **Offense Statistics**

The Steuben County Jail staff booked 1296 individuals into the jail in 2019. The top ten identifiable offenses were:

- 1) Failure to Appear- 276
- 2) Operating While Intoxicated (All levels)- 222
- 3) Battery/Domestic Battery-178
- 4) Thefts- 133
- 5) Poss. of Marijuana-99
- 6) Fugitive Warrant 95
- 7) Poss. Of Paraphernalia-89
- 8) Poss. Methamphetamine- 76
- 9) Probation Violation-64
- 10) Invasion of Privacy- 55

In conducting a Booking Time Analysis for 2019, the top six (6) hours of booking activity during 2019 were between 4:00 p.m. and 5:00 p.m., 2:00 p.m. and 3:00 p.m., and between 8:00 p.m. and 9:00 p.m.



The average inmate crime class at booking information for 2019 bookings is as follows:

| <b>Felony**</b>      |                      | <b>Misdemeanor</b>         |
|----------------------|----------------------|----------------------------|
| Class A Felony: 0.2% | Class B Felony: 0.8% | Class A Misdemeanor: 18.8% |
| Class C Felony: 0.2% | Class D Felony: 0.3% | Class B Misdemeanor: 2.1%  |
| Level 1 Felony 1.1%  | Level 2 Felony 3.2%  | Class C Misdemeanor: 0.5%  |
| Level 3 Felony 4.6%  | Level 4 Felony 2.3%  |                            |
| Level 5 Felony 8.9%  | Level 6 Felony 51.6% |                            |

\*\* On July 1, 2014, the State of Indiana converted to a “Level Felony” system of crime classes

**MAJOR DISTURBANCES WITHIN THE JAIL**

**Medical/Mental Health Disturbances**

Throughout the course of 2019, the Steuben County Jail staff was tasked with responding to jail medical issues that resulted in inmates being transported to the local hospital and/or out-of-county hospitals. In summary, these medical incidents included heart/chest problems, respiratory issues, sutures, inmate pregnancies, surgeries, diabetic issues and general illnesses that needed immediate emergency treatment beyond the parameters of the jail medical department. **There were a total of seventeen (17) medical incidents that required an inmate to be transported to the local hospital,** there were thirty-six (36) inmate transports to local doctor offices for follow-up or specialized appointments.

## **Security Disturbances**

In addition to medical disturbances, the Steuben County Jail staff experienced various security disturbances caused by inmates. These security threats called for both routine and “emergency” extensive cell searches. The staff conducted twenty-seven (27) extensive cell searches of the jail cell blocks in 2019, compared to thirty-eight (38) conducted in 2018 and thirty-two (32) being conducted in 2017.

## **ESCAPES/ATTEMPTED ESCAPES**

There were no escapes or attempted escapes from the jail in 2019.

## **IN-CUSTODY DEATHS**

There were zero (0) in-custody deaths occurring in 2019.

## **JUVENILE WAIVER/DIRECT FILE STATISTICS**

There was one (1) juvenile booked into the Steuben County Jail on waivers or direct files in 2019.

## **AVAILABILITY OF SERVICES WITHIN THE JAIL**

See attached report.

## **JAIL STAFFING LEVELS**

There were ten (10) replacement full-time Confinement Officers hired in 2019. All officers hired in 2019 have attended and successfully completed the forty (40) hour Indiana Law Enforcement Academy (ILEA) Certified Jail Officer School, in accordance with IC 11-12-4-4. According to the revised Indiana Jail Standards, all county jails are required to send full-time AND part-time jail officers through the ILEA Certified Jail Officer School.

### **Over time/Part-time Coverage**

In 2019, there were **2593 hours of overtime** worked by full-time officers. Overtime coverage becomes necessary to coverage shift vacancies caused by vacations, sick days, FMLA, training days, court loads, visitation schedules and other events that challenge the minimum staffing levels. The jail staffing level continues to remain one (1) position less than that of 2011 and earlier years due to a Confinement Officer position being eliminated from the 2012 budget.

### **Jail Officer Training**

The Indiana Jail Standards require certified Jail Officers to receive sixteen (16) hours of annual training and Jail Commanders to receive twenty-four (24) hours of training each year. The Indiana Sheriff's Association implemented an Advanced Jail Officer Training (AJOT) series of training events across the State of Indiana to assist Sheriff Offices in meeting this requirement. The Steuben County Jail had 14 officers and supervisors attend 6 different AJOT sessions. The advanced training sessions provide supervision/leadership skills, information regarding medical/mental health issues, risk management, the skills involved with managing inmate behaviors and updates on case law relevant to jail operations.

## **TRANSPORT STATISTICS**

During 2019, the Steuben County Sheriff's Office/Confinement Staff performed **426 adult and juvenile transports**, traveling **53,536 miles** between the Steuben County Jail and other correctional/detention/mental health facilities. As a result, **1,080 total man-hours** were exhausted in providing these transports. The following is a breakdown of the type of transports performed:

- ❖ Adult Transports = 406 for 53,536 miles and 1,019 man-hours
- ❖ Juvenile Transports = 20 for 3,239 miles and 61 man-hours
- ❖ 72-hour commitments = 57 transports
- ❖ Transport Orders = 233 transports
- ❖ Warrants = 133 transports
- ❖ Adult transports for juvenile matters = 0 transports
- ❖ Transports for Probation = 20 transport
- ❖ Transports for DCS = 0 transports

### **Previous Transport Statistics**

The 2019 statistics can be compared to the 2015 thru 2019 statistics listed below. The displayed decrease of total transport mileage and man hours for transports during the 2019 year can be credited to an array of factors: multiple inmates picked up on same transport for court proceedings; transports conducted to and from facilities at a closer distance to Steuben County; inmates not being returned for eligibility interviews for Community Corrections; and other factors.

### **2015 Transport Statistics**

- ❖ Adult Transports = 409 for 84,810 miles and 1,405 man-hours
- ❖ Juvenile Transports = 25 for 6,002 miles and 110 man-hours

### **2016 Transport Statistics**

- ❖ Adult Transports = 338 for 70,007 miles and 1,372 man-hours
- ❖ Juvenile Transports = 100 for 14,058 miles and 310 man-hours

### **2017 Transport Statistics**

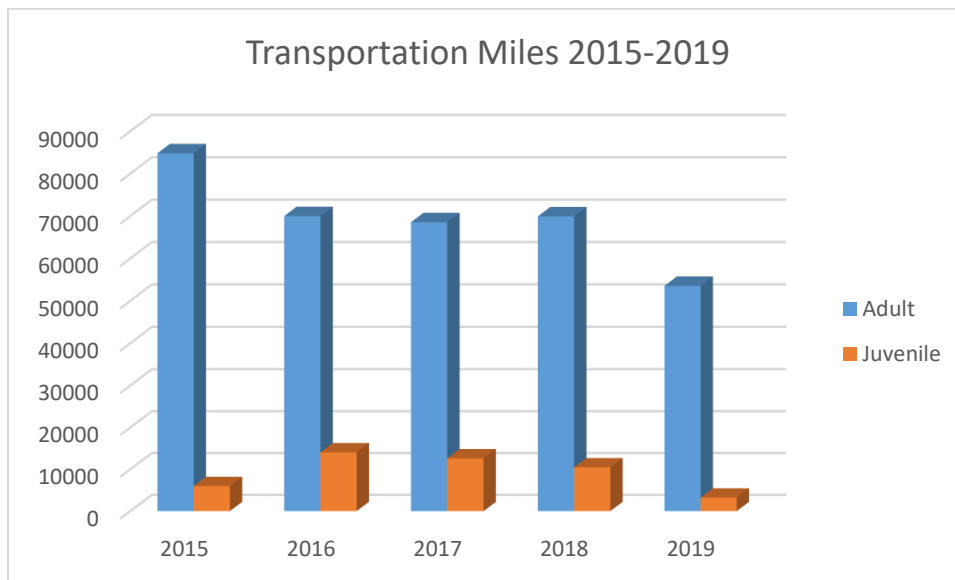
- ❖ Adult Transports = 366 for 55,929 miles and 1,069 man-hours
- ❖ Juvenile Transports = 272 for 12,615 miles and 272 man-hours

**2018 Transport Statistics**

- ❖ Adult Transports = 367 for 69,924 miles and 1,294 man-hours
- ❖ Juvenile Transports = 63 for 10,475 miles and 199 man-hours

**2019 Transport Statistics**

- ❖ Adult Transports = 406 for 53,536 miles and 1,019 man-hours
- ❖ Juvenile Transports = 20 for 3,239 miles and 61 man-hours



**PROGRAMS AND SERVICES**

**Jail Ministry Volunteers**

The Steuben County Jail Ministry Volunteers are coordinated by the Jail Commander. The volunteers are scheduled to provide Bible Study, church services and individual religious support throughout the week and weekend. Visiting clergy are also provided opportunities to visit with members of their congregation during allotted times during the week. Volunteers are required to apply for clearance to volunteer in the jail through an application and background check process. These volunteers are required to follow written guidelines focusing on the safety/security of jail operations, the court system and providing services in a correction setting.

### **Substance Abuse Treatment (AA/NA)**

The Steuben County Jail provides a substance abuse class that covers the programs of Alcoholics Anonymous and Narcotics Anonymous. Volunteers from the community are approved to come to the jail and talk to inmates in a group setting in regards to addiction issues the inmates may have when it comes to drugs or alcohol. The program is conducted once per week for male and female inmates. The program is completely optional with the inmates having to sign up for it.

### **MAINTENANCE AND UPKEEP OF THE JAIL**

The annual jail inspection was conducted by State Jail Inspector, Chance Sweat, on August 9, 2019. There were zero (0) significant deficiencies noted in the report and the inspector commented on the following areas:

- ❖ The jail was clean and the staff was professional and receptive to suggestions/recommendations.
- ❖ Male/Female inmates interviewed stated they felt safe, staff was fair and meals were good.
- ❖ The jail is lacking in proper storage space

### **UNFUNDED NEEDS AND PROJECTS**

Other maintenance/improvement projects in progress from 2019 to 2020 include:

- ❖ The Jail's central control and satellite rooms need updated
- ❖ The Jail had to replace part of the air conditioning unit for the jail
- ❖ A new touch screen door control system was installed in the jail

All of which will improve the overall safety, security and efficiency of the facility

**Respectfully Submitted,**

***Rodney L. Robinson***

**Rodney L. Robinson  
Steuben County Sheriff**