



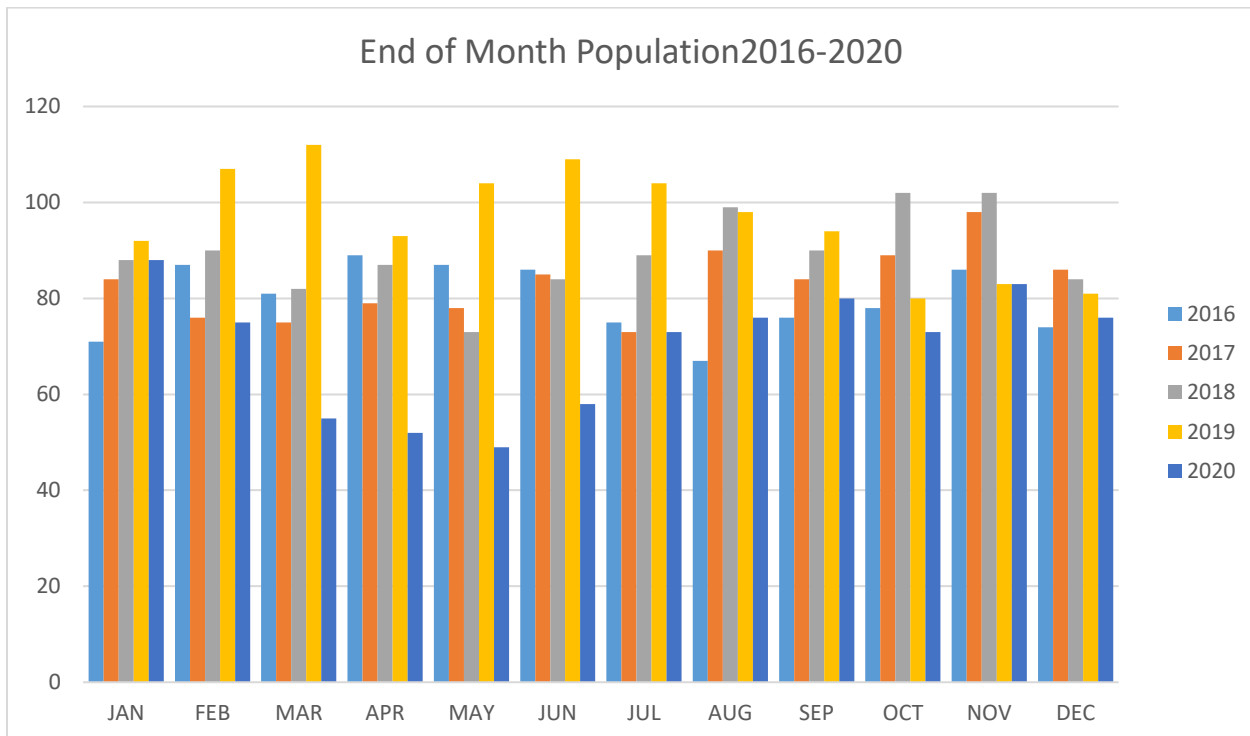
**Steuben County Sheriff's Office
Jail Division
2020 Annual Report**

Rodney L. Robinson, Sheriff

Prepared by Jail Commander: Captain Jason Hufnagle

BED SPACE/POPULATION

The Steuben County Jail was built in 1992, and originally designed to house 130 inmates. It has since been renovated to accommodate new total bed space for 178 inmates. On January 1, 2020 there were 84 inmates housed in the jail. On December 31, 2020 there were 76 inmates housed in the jail. **The Average Daily Population (ADP) for 2020 was 67 inmates. The Average Length of Stay (ALOS) for inmates in the Steuben County Jail in 2020 was 12 days and 10 hours.** The “End of the Month” jail counts for 2016 through 2020 comparison are highlighted in the chart below:



BOOKING STATISTICS/INFORMATION

Offense Statistics

The Steuben County Jail staff booked 1315 individuals into the jail in 2020. The top ten identifiable offenses were:

- 1) Operating While Intoxicated (All levels)-311
- 2) Failure to Appear- 210
- 3) Battery/Domestic Battery-167
- 4) Contempt of Court Criminal-163
- 5) Poss. of Paraphernalia-117

- 6) Theft-90
- 7) Fugitive Warrants-85
- 8) Poss. Methamphetamine- 78
- 9) Resisiting-78
- 10) Invasion of Privacy- 63

In conducting a Booking Time Analysis for 2020, the top six (6) hours of booking activity during 2020 were between 9:00 p.m. and 10:00 p.m., 10:00 p.m. and 11:00 p.m., and between 11:00 p.m. and 12:00 a.m.



The average inmate crime class at booking information for 2020 bookings is as follows:

Felony		Misdemeanor
Level 1 Felony 0.8%	Level 2 Felony 4.5%	Class A Misdemeanor: 20.0%
Level 3 Felony 3.1%	Level 4 Felony 3.5%	Class B Misdemeanor: 1.3%
Level 5 Felony 11.2%	Level 6 Felony 47.7%	Class C Misdemeanor: 0.5%

MAJOR DISTURBANCES WITHIN THE JAIL

Medical/Mental Health Disturbances

Throughout the course of 2020, the Steuben County Jail staff was tasked with responding to jail medical issues that resulted in inmates being transported to the local hospital and/or out-of-county hospitals. In summary, these medical incidents included heart/chest problems, respiratory issues, sutures, inmate pregnancies, surgeries, diabetic issues and general illnesses that needed immediate emergency treatment beyond the parameters of the jail medical department. **There were a total of twenty-three (23) medical incidents that required an inmate to be transported to the local hospital,** there were fifteen (15) inmate transports to local doctor offices for follow-up or specialized appointments.

Security Disturbances

In addition to medical disturbances, the Steuben County Jail staff experienced various security disturbances caused by inmates. These security threats called for both routine and “emergency” extensive cell searches. The staff conducted seventeen (17) extensive cell searches of the jail cell blocks in 2020, compared to twenty-seven (27) conducted in 2019 and thirty-two (38) being conducted in 2018.

ESCAPES/ATTEMPTED ESCAPES

There were no escapes or attempted escapes from the jail in 2020.

IN-CUSTODY DEATHS

There were zero (0) in-custody deaths occurring in 2020.

JUVENILE WAIVER/DIRECT FILE STATISTICS

There were zero (0) juveniles booked into the Steuben County Jail on waivers or direct files in 2020.

AVAILABILITY OF SERVICES WITHIN THE JAIL

See attached report.

JAIL STAFFING LEVELS

There were six (6) replacement full-time Confinement Officers hired in 2020. All but one (1) officer hired in 2020 have attended and successfully completed the forty (40) hour Indiana Law Enforcement Academy (ILEA) Certified Jail Officer School, in accordance with IC 11-12-4-4. According to the revised Indiana Jail Standards, all county jails are required to send full-time AND part-time jail officers through the ILEA Certified Jail Officer School.

Over time/Part-time Coverage

In 2020, there were **1299 hours of overtime** worked by full-time officers. Overtime coverage becomes necessary to cover shift vacancies caused by vacations, sick days, FMLA, training days, court loads, visitation schedules and other events that challenge the minimum staffing levels.

Jail Officer Training

The Indiana Jail Standards require certified Jail Officers to receive sixteen (16) hours of annual training and Jail Commanders to receive twenty-four (24) hours of training each year. The Indiana Sheriff's Association implemented an Advanced Jail Officer Training (AJOT) series of training events across the State of Indiana to assist Sheriff Offices in meeting this requirement. Due to COVID-19 the Steuben County Jail had 0 officers and supervisors attend 0 different AJOT sessions. The advanced training sessions provide supervision/leadership skills, information regarding medical/mental health issues, risk management, the skills involved with managing inmate behaviors and updates on case law relevant to jail operations.

TRANSPORT STATISTICS

During 2020, the Steuben County Sheriff's Office/Confinement Staff performed **281 adult and juvenile transports**, traveling **39,960 miles** between the Steuben County Jail and other correctional/detention/mental health facilities. As a result, **704 total man-hours** were exhausted in providing these transports. The following is a breakdown of the type of transports performed:

- ❖ Adult Transports = 254 for 34,853 miles and 599 man-hours
- ❖ Juvenile Transports = 27 for 5,107 miles and 105 man-hours
- ❖ 72-hour commitments = 35 transports
- ❖ Transport Orders = 128 transports
- ❖ Warrants = 89 transports
- ❖ Adult transports for juvenile matters = 0 transports
- ❖ Transports for Probation = 25 transport
- ❖ Transports for DCS = 0 transports

Previous Transport Statistics

The 2020 statistics can be compared to the 2016 thru 2020 statistics listed below. The displayed decrease of total transport mileage and man hours for transports during the 2020 year can be credited to an array of factors: multiple inmates picked up on same transport for court proceedings; transports conducted to and from facilities at a closer distance to Steuben County; inmates not being returned for eligibility interviews for Community Corrections; COVID-19 and other factors.

2016 Transport Statistics

- ❖ Adult Transports = 338 for 70,007 miles and 1,372 man-hours
- ❖ Juvenile Transports = 100 for 14,058 miles and 310 man-hours

2017 Transport Statistics

- ❖ Adult Transports = 366 for 55,929 miles and 1,069 man-hours
- ❖ Juvenile Transports = 272 for 12,615 miles and 272 man-hours

2018 Transport Statistics

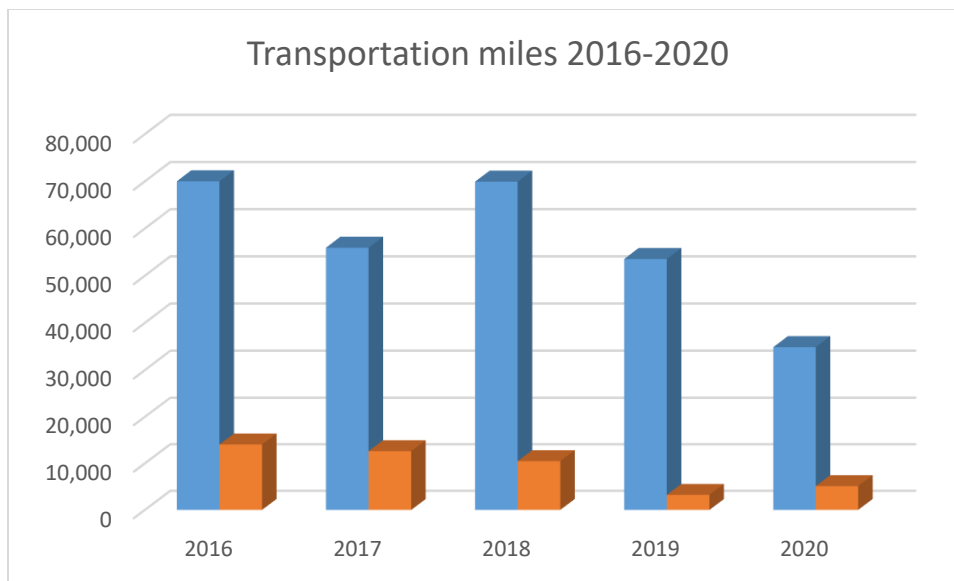
- ❖ Adult Transports = 367 for 69,924 miles and 1,294 man-hours
- ❖ Juvenile Transports = 63 for 10,475 miles and 199 man-hours

2019 Transport Statistics

- ❖ Adult Transports = 406 for 53,536 miles and 1,019 man-hours
- ❖ Juvenile Transports = 20 for 3,239 miles and 61 man-hours

2020 Transport Statistics

- ❖ Adult Transports = 254 for 34,853 miles and 599 man-hours
- ❖ Juvenile Transports = 27 for 5,107 miles and 105 man-hours



PROGRAMS AND SERVICES

Jail Ministry Volunteers

The Steuben County Jail Ministry Volunteers are coordinated by the Jail Commander. The volunteers are scheduled to provide Bible Study, church services and individual religious support throughout the week and weekend. Visiting clergy are also provided opportunities to visit with members of their congregation during allotted times during the week. Volunteers are required to apply for clearance to volunteer in the jail through an application and background check process. These volunteers are required to follow written guidelines focusing on the safety/security of jail operations, the court system and providing services in a correction setting.

Substance Abuse Treatment (AA/NA)

The Steuben County Jail provides a substance abuse class that covers the programs of Alcoholics Anonymous and Narcotics Anonymous. Volunteers from the community are approved to come to the jail and talk to inmates in a group setting in regards to addiction issues the inmates may have when it comes to drugs or alcohol. The program is conducted once per week for male and female inmates. The program is completely optional with the inmates having to sign up for it.

MAINTENANCE AND UPKEEP OF THE JAIL

The annual jail inspection was conducted by State Jail Inspector, Chance Sweat, on August 4, 2020. There were zero (0) significant deficiencies noted in the report and the inspector commented on the following areas:

- ❖ The jail was clean and the staff was professional and receptive to suggestions/recommendations.
- ❖ Male/Female inmates interviewed stated they felt safe, staff was fair and meals were good.
- ❖ The jail is lacking in proper storage space

UNFUNDED NEEDS AND PROJECTS

Other maintenance/improvement projects in progress from 2020 to 2021 include:

- ❖ The Jail's central control and satellite areas in updated.
- ❖ The Jail is looking at replacing/fixing the roof on the jail due to numerous leaks.
- ❖ The Jail is looking at replacing the boilers in the jail.

All of which will improve the overall safety, security and efficiency of the facility

Respectfully Submitted,

Rodney L. Robinson

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Steuben County Sheriff